



MINUTES

Dr Andrew Roberts (Chair)

Mr Andrew Fawcett (Vice Chair)

Mrs Kate Flood

Mrs Gulnaz Brennan

Dr Sue Lomax

Mr Tom Martin

Dr Tony Unsworth

Mr Michael Walker

Mr Chris Ball

Mrs Claire Garth

Dr Gill Smallwood

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Mr Mark Burgoyne (Deputy Principal)

Ms Deborah Bradburn (Clerk)

Mr Garry Westwater (Executive Director of Finance)

Mrs Jane Marsh (Executive Director of HR & Estates)

Mrs Karen Westsmith (Assistant Principal, Curriculum and Quality)

Mr Tim Openshaw (Assistant Vice Chancellor, Planning & Student Experience) (UOB)

Miss Jill Hebden (Minute Taker)

The Chair welcomed everyone to the meeting, which commenced at 5.04pm. He confirmed that the meeting was quorate.

Claire Garth was welcomed to her first meeting as Support Staff Governor.

Apologies for absence had been received from Prof. George Holmes, Sharon White, Dr Adrian Brooks, Tracy Clarke and Catherine Langstreth.

of ambition, it sounds unambitious to 'continue to be good' and it has been clearly expressed that 'outstanding' is not solely about the Ofsted judgement.

Should the strategic and operating plan make reference to the LSIP?

Through one-to-one meetings with the Safeguarding Manager and Executive Director of HR & Estates. We have a centralised safeguarding team that are very supportive of each other in terms of peer support. There is also access to counsellors and occupational health, if needed.

As safeguarding training is mandatory, are there any opportunities for economies of scale on training across Group?

Going forward there will be more time to consider and plan ahead from a Group perspective.

Is there a safeguarding audit planned?

The College will be looking to secure the kitemark 'Leaders in Safeguarding' which will bring that level of externality. The College already has links with external agencies and the local authority who we are meeting with in July.

It was noted that Alliance Learning used CPOMs and had found it helpful as it pulled through information from the school system. It was felt that the College handled more complex cases and that the University Group should consider external supervision on the most significant cases.

It was _____ that the safeguarding update be noted.

The Maths and English Update was presented with the following key points highlighted:

There were over 1,000 learners that had attended each of the examinations with 40% that required access arrangements.

The strong collaboration with UoB colleagues to 'grow your own' model had produced a full complement of maths teachers.

Link teachers were working well within the vocational areas.

Contextualisation was a key focus with the need to decontextualise in order to enable learners to pass the examinations and gain good grades.

There was a demand from schools for maths sessions for parents/carers.

How will we retain the newly qualified teachers?

Through the Early Career Teachers strategy and an effective induction which nurtures new teachers.

Is there a family maths course in the adult education brochure?

Yes, there is an aspiration to increase the uptake in maths and English for parents in the UK with parents motivated to help their children to do well. Family learning traditionally looked at early years however, due to interest there will be movement into GCSE level.

It was _____ that the English and Maths Update be noted.

The Board was updated on the progress made since the previous meeting with additions made to prompt further thinking and discussion. Work was underway to deliver the LSIP summary, reflect on schemes of work and look at how the College could achieve strong and robust targets in the quality improvement plan.

It was _____ that the Contribution to Skills Needs be noted.

The Assistant Principal of Curriculum & Quality presented the Student Protection Plan for 2023/24. The plan was only pertinent for the HE provision for College students.

It was an OfS condition of registration that HE registered providers published an annual Student Protection Plan on their website. The purpose of the Plan was to ensure that students could continue and complete their studies, or could be compensated if this was not possible.

It was _____ that the Student Protection Plan be approved.

The Assistant Principal of Curriculum & Quality presented the Access and Participation Statement (APS) 2023/24.

The OfS required HE providers to have an approved Access & Participation Plan (APP) if they were

PwC would undertake a review on the financial handbook and 'Managing Public Money' guidance.

It was _____ that the Financial Regulations review be noted.

The Executive Director of HR & Estates presented the 'speed gates' purchase proposal and outlined the rationale for the re-design of the entrances in A and B blocks. The 'speed gates' would provide additional security and be beneficial in terms of students wearing their ID badges.

It was _____ that the appointment of the shortlisted contractor be approved.

The Clerk provided the Board with the external governance review proposal and contractor appointed to conduct the external governance review, as recommended and approved by the Search and Governance Committee. o94.3 Tq53.88 519ei9.28 524 578.5 a 0 Td¶1.6 (h)10.5 (t)-6.6 (he

It was _____ that the Board and Committee membership proposal be recommended to the University Board for approval.

Board Members confirmed that the meeting was informative, supportive and provided adequate challenge when needed. Board Members were confident that critical issues were sufficiently reported on.

The dates and times of future meetings were noted as follows:

Wednesday 13 December 2023 at 5.00pm

Search & Governance - Wednesday 20 September 2023 at 3.00pm
Remuneration - Wednesday 20 September 2023 at 4.00pm
Resources – Tuesday 26 September 2023 at 5.00pm
Standards & Performance – Tuesday 28 November 2023 at 2.00pm
Audit - Thursday 30 November 2023 at 5.00pm

